

Report of the Assistant Chief Executive (Customer Access & Performance)

Report to Outer West Area Committee

Date: 17th May 2013

Subject: Outer West Area Committee Business Plan

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): All	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report presents a refreshed Outer West Area Committee Business Plan for 2013 – 2015. (Appendix 1).
2. The full Business Plan was presented to the March 2012 Area Committee for final approval. It is a three year plan running from 2012 -15 and it was agreed that the plan will be refreshed annually.
3. Members have been consulted on the production of the refreshed plan to ensure that it reflects their views and the communities that they represent. Also to ensure it reflects the new city wide priority plans and performance monitoring principles.
4. The refreshed Business Plan is presented to the Area Committee for final approval.

5. Recommendations

The Area Committee are asked to:

- a) Note the contents of this report;
- b) Approve the refreshed Business Plan at **Appendix 1**;
- c) Agree to the Area Support Team continuing to monitor and develop the Business Plan;
- d) Agree to receive updates at future meetings and an annual refresh of the plan.

1 Purpose of this report

- 1.1 This report presents a refreshed Outer West Area Committee Business Plan for 2013 – 2015. (**Appendix 1**).
- 1.2 The report also requests Member approval of the refreshed Outer West Business Plan for 2013 – 2015.

2 Background information

- 2.1 In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement to provide an integrated framework for partners to tackle local issues in line with city wide priorities. To translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan in June 2008 which was refreshed in June 2009 and June 2010.
- 2.2 The Area Committee delegated functions and priority advisory functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and 2011/12 with amendments made to the environmental delegations.
- 2.3 The 2008-2011 Area Delivery Plan (ADP) which underpins the work of the Area Support Team, came to a formal end in March 2011, however the work programme has continued with many projects rolling forward from the ADP.
- 2.4 At the December 2011 Area Committee, Members approved a proposal to replace the Area Committee Delivery Plan (ADP) with a new annual Business Plan that would reflect changes to the city and council planning and partnership framework and include local community engagement planning and actions. The Business Plan would continue to outline local priorities and actions for the Outer West and provide a framework for the spend of the Well-being budget.
- 2.5 Members have been consulted on the production of the refreshed plan to ensure that it reflects their views and the communities that they represent. Also to ensure it reflects the new city wide priority plans and performance monitoring principles.

3 Main issues

- 3.1 The full Business Plan was presented at the March 2012 Area Committee for final approval. Since that time the Area Support Team has consulted with Members and continued to develop the plan.
- 3.2 The refreshed Business Plan is presented to the Area Committee for approval. .
- 3.3 Performance Monitoring - The Business Plan will be monitored by the Area Committee who will be presented with regular progress reports.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Members have been consulted on the contents of the plan.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 The Business Plan takes into account equality, diversity, cohesion and integration issues.

4.3 Council Policies and City Priorities

4.3.1 The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 Resources and Value for Money

4.4.1 As outlined in the Function Schedule 2011/12, the well being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor (the Business Plan). Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions being made that would be eligible for Call In.

4.5.3 There are no legal implications as a result of this report.

4.6 Risk Management

4.6.1 This report provides an update for Members and seeks approval of a Business Plan Action Plan and therefore no risks are identifiable.

5 Conclusions

5.1 The Area Committee requires a document to set out the key priorities for the year that links to city wide policies and provides a framework for the spending of the well being budget.

5.2 The new Business Plan supports and contributes to changes already being put in place to the planning framework at a city wide level. It illustrates how the Area Support Team will support partnerships and local services in this process and continue to champion the role of the Area Committee.

6 Recommendations

6.1 The Area Committee are asked to:

- a) Note the contents of this report;
- b) Note the contents of the refreshed Business Plan at Appendix 1;
- c) Agree to the Area Support Team continuing to develop and monitor the refreshed Business Plan;
- d) Agree to receive updates at future meetings and for the Business Plan to be subject to an annual refresh.

7 Background Documents

7.1 Executive Board Report, Proposed Changes to the Leeds Initiative Partnership and the City Planning Framework, 15th December 2010

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing

exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.